

ICAR- CENTRAL INSTITUTE FOR RESEARCH ON BUFFALOES, HISAR

F.No. 3-170/E.I/90

Dated: 31.05.2024

OFFICE ORDER

In pursuance of Office Order No.3-170/E.I/90 dated 2.4.2024 and in supersession of this office order No. 9-97/CPS/2019-20 dated 24.11.2022, it has been decided with the approval of the competent authority to adopt the following criteria for shortlisting of candidates for the engagement of Young Professionals at CIRB Hisar:-

**Criteria for shortlisting of Young Professionals to be hired at ICAR-CIRB Hisar**

- The eligible candidates whose applications received on or before the closing date will only be considered.
- Screening will be done to shortlist the number of applicants to at least 5 but not more than 10. In case more than 10 applications from eligible applicants are received for any position, the applicants may be shortlisted for panel interview; otherwise all eligible candidates will be called for the interview. In case numbers of applications received are less than 5, all eligible candidates will be called for panel interview.
- The candidates will be shortlisted on the basis of combined weightage of 60 marks for basic eligible qualifications and 10 marks for working experience as per the assessment criteria.
- The basic eligible qualification weightage will be calculated with following example.  
(As per %age obtained say 70% = 70 X 60% = 42 marks; OGPA say 6.5 X 6 = 39 marks).
- Relevant working experience which is over and above minimum basic eligible qualification will only be counted for 10 marks with 2.5 marks for each year experience.
- Only those relevant working experience will be considered valid which is supported by the certificate(s) issued by the organized institutions/departments owned/controlled by the Central/State Governments, autonomous bodies including private organizations/companies/firms of organized sectors and also supported by remuneration/pay scales etc. No experience which is issued by an individual will be considered as valid.

  
Asstt. Administrative Officer

**Distributions:-**

1. All Head of Divisions
2. Officer Incharge, CIRB, Sub-Campus, Nabha (Pb.)
3. Astd. Admn. Officer (P).
4. I/c. AKMU with the request to upload on Institute website.
5. CPIO, CIRB, Hisar
6. PS to Director