

**Central Institute for Research on Buffaloes, Hisar**

**Requisition for Purchase of Stores**

Name of Division/ Section \_\_\_\_\_

Dated \_\_\_\_\_

Name of the Scheme/Project \_\_\_\_\_

Slip No \_\_\_\_\_

S. No.	Description of article(s) with full specification/ Catalogue & page no.	No./ Qty	Approx cost per pc/item	Total cost	Qty. in hand	Date and quantity of last supply	Average Monthly Consumption	If under rate contract, name of approved firm	Purpose for which article(s) required giving full justification	Remarks, if any

Signature of Indenter

Signature of Head of Division/ Section/ PI

Recommendations of PAC

Member

Member

Member

Member

Member

Chairperson

**Central Institute for Research on Buffaloes, Hisar****Requisition for Purchase of Stores (Proprietary Items)**

Name of Division/ Section \_\_\_\_\_

Dated \_\_\_\_\_

Name of the Scheme/Project \_\_\_\_\_

Slip No \_\_\_\_\_

S. No.	Description of article(s) with full specification/ Catalogue & page no.	No./ Qty	Approx cost per pc/item	Total cost	Qty. in hand	Date and quantity of last supply	Average Monthly Consumption	Name & address of manufacturer of particular article	Purpose for which article(s) required giving full justification	Remarks, if any

Signature of Indenter

Signature of Head of Division/ Section/ PI

Recommendations of PAC

Member

Member

Member

Member

Member

Chairperson