

REIMBURSEMENT OF TUITION FEE

1. Certified that the child/children mentioned below in respect of whom reimbursement of tuition fee is claimed is/are wholly dependent upon me:-

Name of the child	Date of birth	School in which studying	Class in which studying	Monthly tuition fee actually payable	Tuition fee actually paid 19----to February, 19---- March, 19-----to June, 19-----	Amount of reimbursement claimed
1.	2.	3.	4.	5.	6.	7.

2. Certified that the tuition fees indicated against the child/each of the children had actually been paid by me vide certificate(s) from the institution(s) attached.

3. Certified that:-

- (i) My wife/husband is/is not a Central Government servant.
- (ii) My wife/husband is a Central Government servant ** but she/he will not claim reimbursement of tuition fee in respect of our child/children.
- (iii) My wife/husband is employed with*_____ she/he is not entitled to reimbursement of tuition fees in respect of our child/children.

4. Certified that during the period covered by this claim, the child/children attended the school(s) regularly and did not absent himself/herself/themselves from the school without proper leave for a period exceeding one month.

5. Certified that the child/children mentioned has/have not been studying in the same class for more than two years.

6. Certified that I or my wife/husband have/has not claimed and will not claim the children's educational allowance in respect of the children mentioned above.

7. In the event of any change in the particulars given above which affect my eligibility for Reimbursement of Tuition fees, I undertake to intimate the same promptly and also to refund excess payments, if any, made.

Dated:_____

(Signature of the Government Servant)
Name in block letters_____
Designation and Office