



भा०कृ०अनु०प० केन्द्रीय भैंस अनुसंधान संस्थान,  
हिसार 125001 (हरियाणा)

ICAR- Central Institute for Research on Buffaloes  
Hisar- 125001 Haryana



F. No. 3-28/RVC/2010

Dated: 19.04.2021

To,

All the Directors / Project Directors / project Coordinators of all the ICAR Institutes/NRCs/ Directorates/Deputy Secretary (Admn), ICAR Hq.

**Sub: Filling up the following administrative post on transfer basis - reg.**

Sir/Madam,

It is proposed to fill up the following vacant administrative post at ICAR-CIRB, Sub Campus, Nabha (Punjab) from amongst the eligible candidates working at ICAR- Hqrs, ICAR- Institutes, Project Directorate NRCs/Zonal Coordinating Units etc. The particulars of the posts and eligibility are detailed below:-

	Name of Post	Number of Post (s)	Pay Level	Eligibility	Place of Posting
1.	Assistant	01	Level 6 as per the 7 <sup>th</sup> CPC (Pay band of Rs 9300 — 34800 + Grade Pay of Rs 4200/- pre-revised)	Official holding the post of Assistant in ICAR system A minimum tenure of three years after initial appointment is to be completed before applying for transfer.	CIRB, Sub-Campus, Bir-Dosanjh, Nabha (Punjab)

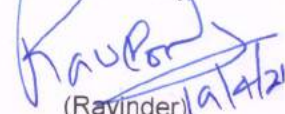
It is requested that the above vacancy may kindly be circulated widely and the application of the suitable and desirous candidates who fulfill the requisite qualification etc., may kindly be forwarded in the enclosed proforma alongwith their upto date CR Dossiers for the last five/three years so as to reach the undersigned on or before 11.05.2021.

**Applications of only such candidates may please be forwarded who can be relieved immediately on the event of their selection for appointment.** A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate(s) may also be sent.

Incomplete application and those received after the prescribed due date and not forwarded through proper channel or without CR Dossiers and certificates as desired above, will not be entertained.

This is issued with the approval of the Competent Authority of this Institute.

Yours faithfully

  
(Ravinder)

Administrative Officer  
01662-281611 (O)

PROFORMA

1. Name of the Candidate(in block letters)

2. Date of Birth

3. Name of the Institute where serving

4. Designation and scale of the  
post presently held by the  
applicant

5. Whether Permanent/Temporary

6. Whether belongs to SC/ST

7. Education & other Qualifications

8. Brief particulars of the service

Name of the Institute	Post held	Scale of Pay	Period	Nature of duties
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9. Email and mobile number of the applicant

10 Any other information/particulars relevant to the service of the employee

Declaration

I.....do hereby declare that particulars furnished by me above are correct to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall abide by the decision of the Director, ICAR-CIRB, Sirsa road, Hisar (Haryana) 125001

Signature of the applicant

Date:

Certificate to be furnished by the Head of the Department/Office

The information furnished by the candidate has been verified from the office/service record and found correct and It is also certified that no vigilance/disciplinary case is pending or being contemplated against

the above candidate.

Signature with Seal

Place:

Date: